

## **FEDERAL EXCESS PROPERTY PROGRAM FOR FIRE DEPARTMENTS**

Priority for equipment is for the Division then fire departments. If equipment is screened for fire departments and later it is determined that the Division has a need for that piece of equipment then the equipment will come to the Division and not the fire department.

Each fire department will provide to the county ranger a list of equipment needs and reason for need on the FEPP request form. Each county ranger will provide comments as to the request needs and validity and forward to the District office. The District will add their comments and prioritization and send to the Division's Fire Department Coordinator. The Coordinator will post the needs list on the intranet quarterly. The Coordinator will contact each district as needed to address questions concerning requested equipment. Only equipment on the Division's statewide priority list will be screened and accepted.

The exception to the Division's Statewide priority list is:

- A fire department has an accident that results in damage/lost of use of equipment then a special request can be made to the Division's Fire Department Coordinator by the District to include replacement equipment on the statewide priority list.
- If equipment is found and can be of use to fire departments. The individual who found the equipment will contact the Division's Fire Department Coordinator. The Coordinator will contact each Regional representative to discuss need for equipment and determine a priority location if it is determined the equipment can be used by more than one fire department. This will be a very time sensitive issue for resolution.

Once equipment has been screened and approved it will be picked up. Turning down equipment is not acceptable and will create a poor working relationship with the military bases. The time limit to pick up equipment once approved may vary from 1 to 14 days depending on the circumstances.

The region receiving the FEPP equipment will be contacted by the Excess Property Coordinator stating that said equipment is ready to be picked up. Only Division personnel and equipment will be used to pick up FEPP equipment. The Excess Property Coordinator will provide or advise where to find the following information to the regional ops officer

- Base contact number
- Directions
- Deadline for picking up the equipment

The Base contact information and directions will be posted on the Division's G:drive.

The Region will make arrangements to pick up the equipment from within the Region or contact another Region to provide assistance with equipment pick up. Prior to someone leaving to pick up the equipment the following information needs to be provided to Ashley

- Name of person picking up the equipment
- Date the equipment will be picked up

The cost of picking up the equipment for VFDs under population of 10,000 will be covered by the Division's Fire Department Coordinator. This will include fuel and per diem. Any other requested cost will be discussed by the Coordinator and the requesting unit. The Coordinator will make the final decision concerning payment. **No reimbursement will be made for picking up NCFS equipment.** Any conflicts will be brought to the DFR Fire Chief for resolution.